

Maratha Vidya Prasark Samaj
Karmmarveer Abasaheb Alias N.M.Sonawane Arts, Commerce and
Science College Satana, Tal-Baglan, Dist. Nashik

Annual Quality Assurance Report (AQAR)

of the
Internal Quality Assurance Cell (IQAC)

for the academic year
2012-13

Maratha Vidya Prasark Samaj
 Karmmarveer Abasaheb Alias N.M.Sonawane Arts, Commerce and Science College Satana, Tal-
 Baglan, Dist. Nashik
 Annual Quality Assurance Report (AQAR) 2012-13.

1. INSTRUCTIONS
2.

1. Kindly provide the details of the institution

Name of Institution	Karmmarveer Abasaheb Alias N.M.Sonawane Arts, Commerce and Science College Satana, Tal-Baglan, Dist. Nashik
Year of Establishment of the Institution	June 1967
Address Line 1	A/P - Satana
Address Line 2	-
City / Town	Satana
State	Maharashtra
Postal Code	423301
Email Address	nmsasc@yahoo.co.in

2. NAAC Accreditation / Reaccreditation Details

Year of Accreditation / Reaccreditation	Reaccreditation Jan. 2011
Current Grade	'A'
CGPA	3.08

3. Institutional Status

	Affiliated College
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4. Contact Person Details

Name of Head of Institution	Dr. Dilip Shinde
Contact Phone	02555-223042
Email	dilip_b_shinde@yahoo.co.in
Website URL	www.satanacollege.com
Name of IQAC Coordinator	Sunil Saundankar
Email	sunilsaundankar@yahoo.com

SECTION I: Institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (B.A./B.Sc./B.Com, etc.)	18
Postgraduate (M.A./M.Sc./M.Com, etc.)	11
Research Programmes (M.Phil./Ph.D.)	01
Certificate Programmes	01
Professional Programmes (B.Tech./M.Tech./B.Ed./Medicine, etc.)	0
Other value added programmes	01
Any other programme offered (please specify)	0

Undergraduate Courses:	Postgraduate Courses:	Research Programmes
Physics	Chemistry	Ph.D. - Marathi
Electronics	Microbiology	Certificate- wine Technology
Chemistry	Computer Science	Value added program – soft skill development
Mathematics	Geography	
Statistics	Economics	
Botany	History	
Zoology	Politics	
Microbiology	Marathi	
Computer Science	Hindi	
History	English	
Economics	Commerce	
Geography		
Politics		
Marathi		
Hindi		
English		
Psychology		
Commerce		

6. Details of Programme Development (Enter a number; 0 for nil)

New programmes added during the year	01
New programmes designed	02
Programs under revision	18
Inter-departmental collaborative programmes	01
Inter-institutional collaborative programmes	01
Number of review committee recommendations implemented (Total - 20)	02 +15
Number of NAAC Peer Team recommendations implemented	02
Number of UGC / any other expert committee recommendations implemented	15
Number of review committee recommendations under implementation	03
Number of NAAC Peer Team recommendations under implementation	01
Number of UGC / any other expert committee recommendations under implementation	02

NAAC Peer team recommendations implemented:

- I. Psychology subject is started at F.Y.B.A. level
- II. Indoor stadium is under construction.

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	67
Total faculty on rolls	59
Faculty added during the year	02
Faculty positions vacant	08
Faculty left during the year	01
Total number of visiting faculty	04
Total number of guest faculty	07

8. Qualifications of Faculty

Ph.D. and above	12
M.Phil.	15
Masters	22
Any other (please specify)	0

9. Faculty qualification improvement

Ph.D. awarded to existing faculty	03
M.Phil. awarded to existing faculty	0
Any other degree awarded to existing faculty	02

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	20
Administrative staff (actual strength)	12
Added during the year of reporting	0
Left during the year	01
Number of posts vacant	08

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	34
Technical Support Staff (actual strength)	29
Added during the year of reporting	0
Left during the year	0
Number of posts vacant	05

SECTION II: Quality sustenance and developmental activities during the year taken up by IQAC

12. Establishment details	DD MM YYYY
Year of establishment of IQAC	01/05/2002

13. Composition of IQAC (Enter a number;) for nil)

Number of IQAC members	14
Number of Alumni in IQAC	0
Number of Students in IQAC	0
Number of Faculty in IQAC	06
Number of Administrative Staff in IQAC	0
Number of Technical Staff in IQAC	0
Number of Management Representatives in IQAC	01
Number of External experts in IQAC	0
Number of any other stakeholders and community representatives in IQAC	01

14. IQAC Meetings

Number of IQAC meetings held during the year	2
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- 12 August 2012
- 26 March 2013

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	02
Number of value added programmes proposed	05
Number of skill oriented programmes proposed	02
Number of faculty competency and development programmes proposed	05
Number of other staff development programmes proposed	03
Number of student mentoring programmes proposed	05
Number of co-curricular activities proposed	0
Number of inter-departmental cooperative schemes proposed	0
Number of community extension programmes proposed	02
Any other programmes proposed (specify)	0

17. IQAC Plans for development and implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	01
Number of value added programmes implemented	02
Number of skill oriented programmes implemented	01
Number of faculty competency and development programmes implemented	01
Number of other staff development programmes implemented	0
Number of student mentoring programmes implemented	02
Number of co-curricular activities implemented	0
Number of inter-departmental cooperative schemes implemented	0
Number of community extension programmes implemented	02
Any other programmes suggested that are implemented (specify)	0

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of Seminars / Conferences / Workshops organized by IQAC within the institution	0
Number of participants from the institution	0
Number of participants from outside	0
Number of external experts invited	0
Number of external Seminars / Conferences / Workshops on institutional quality attended	01
Number of events conducted with IQACs of other institutions as collaborative programmes	01

19. Did IQAC receive any funding from UGC during the year?

Yes	No	√
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20. If the response to Qn. 19 is Yes, please provide the amount received from UGC - (Input 0 – if NA / Nil). Any other source including internal financial support from the management (Specify amount)

Amount received from UGC	0
Amount received from any other source including college management	0

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

• Organizing Seminars and Conferences for different subjects	0
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SECTION III: Events, activities and outputs in the field of research and academic areas being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	0
Number of faculty members involved in curriculum restructuring / revision / syllabus development	03
Number of programmes in which evaluation process reformation taken up and implemented	0
Number of active teaching days during the current academic year	238
Average percentage of attendance of students	79%
Percentage of classes engaged by guest faculty and temporary teachers	Data not Available
Number of self-financed programmes offered	13
Number of aided programmes offered	18
Number of programmes discontinued during the year	0

23. Whether any systematic student feedback mechanism is in place?

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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24. Feedback Details (If answer to Qn. 23 is Yes)

Percentage of courses where student feedback is taken	35 %
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25. Is feedback for improvement provided to the faculty?

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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26. Faculty Research, Projects and Publication details for the year.

Number of major research projects undertaken during the year	0
Number of minor research projects undertaken during the year	04
Number of major ongoing projects	0
Number of minor ongoing projects	0
Number of major projects completed	01
Number of minor projects completed	04
Number of major research project proposals submitted for external funding	01
Number of minor research project proposals submitted to external funding	06
Number of research publications in peer reviewed journals	22
Number of research publications in international peer reviewed journals	15
Number of research publications in national peer reviewed journals	07
Number of research papers accepted for publication in international peer reviewed journals	0
Number of research papers accepted for publication in national peer reviewed journals	0
Average of impact factor of publications reported	Data not available
Number of books published	04
Number of edited books published	01
Number of books (single authored) published	02
Number of books (single coauthored) published	02
Number of conferences attended by faculty	48
Number of international conferences attended	22
Number of national conferences attended	16

Number of papers presented in conferences	22
Number of papers presented in international conferences	16
Number of papers presented in national conferences	06
Number of conferences organized by the institution	04
Number of faculty acted as experts resource persons	06
Number of faculty acted as experts resource persons – international	03
Number of faculty acted as experts resource persons – national	02
Number of collaborations with international institutions	0
Number of collaborations with national institutions	0
Number of linkages created during the year	01
Total budget for research for current year as a percentage of total institution budget	6.45 lack 3%
Amount of external research funding received in the year	83891.00
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards / recognitions received by faculty and research fellows of the institute in the year	02
Number of Ph.D.s awarded during the year	2003
Percentage of faculty members invited as external experts / resource persons / reviewers / referees or any other significant research activities	7.05%

SECTION IV: Student Mentoring and Support System existing in the institution.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	2688
Actual enrollment during the year	2130
Student dropout percentage during the year	0
Success percentage in the final examinations across the courses	76.50%
Number of academic distinctions in the final examination and percentage	138
Number of students who got admitted to institutions of national importance	0
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET / SET	0
Number of students qualified GATE / CAT / other examination (Specify)	0

28. Does student support mechanism exist for coaching for competitive examinations?

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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29. Student participation, if response is Yes to Qn. 28.

Number of students participated	149
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30. Does student counseling and guidance service exist?

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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31. Student participation, if response is Yes to Qn. 30

Number of students participated	149
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32. Career Guidance

Number of career guidance programmes organized	1	02
Percentage of students participated in career guidance programmes		400

33. Is there provision for campus placement?

Yes <input checked="" type="checkbox"/>	No
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34. If Yes to Qn. 33

Number of students participated in campus selection programmes	48
Number of students selected for placement during the year	04

35. Does gender sensitization programme exist?

Yes <input checked="" type="checkbox"/>	No
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36. If answer is Yes to Qn. 35

Number of programmes organized	05
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37. Student activities

Number of students participated in external cultural events	12
Number of prizes won by students in external cultural events	02
Number of cultural events conducted by the institute for the students	197
Number of students participated in international sports and games events	0
Number of students participated in national level sports and games events	0
Number of students participated in State level sports and games events	0
Number of students participated in University level sports and games events	38
Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	0
Number of prizes won by students in State level sports and games events	0
Number of prizes won by students in University level sports and games events	0
Number of sports and games events conducted by the institute for the students	02

38. Composition of students

Percentage of Scheduled Caste (SC) 13.85% (14.0%)	10.90%
Percentage of Scheduled Tribe (ST) 1.7% (2.0%)	17.51%
Percentage of Other Backward Communities (OBC) 14.17% (15.0%)	52.58%
Percentage of women students	(51.59%)
Percentage of physically challenged	0.14%
Percentage of rural students	100%
Percentage of urban students	0

39. Scholarships and Financial Support

Number of students availing financial support from the institution	450
Amount disbursed as financial support from the institution	7783517/-
Number of students awarded scholarship from the institution	19213
Number of students received notable national / international achievements / recognition	0

40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students	02
Number of social action initiatives based on science / environment initiated by students	03
Number of student research initiatives	03

SECTION V: Governance and Innovation at the institution related to quality management.

41. Whether perspective plan for overall development activities is created?

Yes <input checked="" type="checkbox"/>	No
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42. If the answer to Qn. 41 is YES, is the plan implemented and monitored?

Yes <input checked="" type="checkbox"/>	No
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43. Whether benchmarking is created for institutional quality management efforts?

Yes	No <input checked="" type="checkbox"/>
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44. If the answer to Qn. 43 is Yes, please list the benchmarking in various areas of development in bullet format

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45. Is the Management Information System (MIS) in place?

Yes <input checked="" type="checkbox"/>	No
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46. If the answer to Qn. 45 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(Enter the respective details corresponding to the serial numbers)

Administrative procedures including finance	Technology: Vridhhi; SLIM software People: Administrative hierarchy from College Managing Committee through Local Managing Committee to Principal, Vice Principals, Registrar, Accountant, Heads of Department, Teaching and non-teaching staff. Data / information for decision making: The data is collected at several points in the hierarchy, essentially from HODs to Vice Principals and Principal. Other matters are directly accepted for consideration-discussion-decision making at the LMC and CMC levels. The decisions taken are conveyed down. In specific conditions, such as preparation of preferential and internal quality assessment lists, special committees are constituted to make the decisions.
Student admission	Technology: Vridhhi Software People: Student admissions are carried out at several entry levels each year (undergraduate and postgraduate classes) simultaneously. For this, the Principal delegates authority to senior teachers to head each of the Admission Committees. These committees first decide on guidelines for admission, which are then posted on the website, notice boards and published in the Prospectus of the College. Admissions are done accordingly. Data / information for decision making: All data of admissions is stored in the College Office (soft and hard copies) along with the on-line forms (showing detailed data inputs) of all students enrolled.
Student records	Technology: Vridhhi Software

	People: The College Office personnel (all departments) have access to the software at different administrative levels, and they can access the information accordingly. Data / information for decision making: All data of students is submitted on-line (showing detailed data inputs) and stored as such. These records are available in several output 'forms' very conveniently.
Evaluation and examination procedures	Technology: Vriddhi Software People: There is a special Examination Committee created in the College to look after all the examination work (from accepting examination applications to preparation of timetables and seating arrangements, besides conducting the college and University examinations). Evaluation programs (assessment of papers and finalizing result sheets) is done for only the First Year undergraduate classes. The examination work of other classes is done at the University level. Data / information for decision making: This is also done by the Examination Committee for the classes concerned.
Research administration	Technology: Vriddhi Software is used to maintain the account records of all the research projects. People: A Research Committee has been constituted by the college. This committee looks into all research oriented activities in context of planning and execution. The research activities include Major and Minor Research Projects, Seminars / Conferences / Symposia, etc. Data / information for decision making: The data of all such activities is compiled as an in-house publication R'Search@agc, which documents the activities and research presentations of the teachers during the academic year.

47. Existence of learning resource management

e-database in library	Yes	√	No	
ICT and smartclass room	Yes		No	√
E-learning resources (e-books, e-journals)	Yes	√	No	
Production of teaching modules	Yes		No	√
Interactive learning facilities	Yes		No	√

48. Internal resource mobilization: Kindly provide the amount contributed

Research	5000/-
Consultancy and training	4000/-
Student contribution	0
Alumni contribution	0
Wellwishers	0

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure	Rs. 173344/-
Amount spent for student welfare	Rs. 422856/-
Amount spent for staff welfare	0

50. Is delegation of authority practiced?

Yes	√	No	
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51. Does grievance redressal cell exist?

Faculty	Yes
Students	Yes

Staff	Yes
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52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	02
Number of grievances resolved	02

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	07
Number of grievances resolved	08

54. Number of grievances received from other staff and resolved (Enter a number; 0 for nil)

Number of grievances received	0
Number of grievances resolved	0

55. Has the institution conducted any SWOT (SWOC) analysis during the year?

Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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56. The SWOT (SWOC) analysis was done by internal or by external agency

Internal <input checked="" type="checkbox"/>	External <input type="checkbox"/>
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57. Kindly provide three identified strengths from the SWOT (SWOC) analysis (in bullet format)

<ul style="list-style-type: none"> • High student demand
<ul style="list-style-type: none"> • Sharing of infrastructure and equipment (research & training)

58. Kindly provide three identified weaknesses from the SWOT (SWOC) analysis (in bullet format)

<ul style="list-style-type: none"> • No industrial area , hence cannot carryout placement programs and not able to give on filed training
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59. Kindly provide two opportunities identified from the SWOT (SWOC) analysis (in bullet format)

<ul style="list-style-type: none"> • Inter-departmental interactions
<ul style="list-style-type: none"> • Industry-academia interactions (Private-Public Partnership)

60.

Kindly provide two identified challenges / threats from the SWOT (SWOC) analysis (in bullet format)

<ul style="list-style-type: none"> • To increase academic programs within the same infrastructure and time frame,
<ul style="list-style-type: none"> • To involve students in Internal Quality Assurance / Control.
<ul style="list-style-type: none"> • To provide more economic incentives to students.

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

<ul style="list-style-type: none"> • Started new academic programs
<ul style="list-style-type: none"> • Planned activities for the year
<ul style="list-style-type: none"> • organized various social awareness programs

62. How do you perceive the role of NAAC in the quality development of your institution?

(Suggestions in bullet format to be given below)

- | |
|---|
| • the activities from permanent Alumni Association motivated the student to enhance their knowledge |
| • Established quality benchmarks and parameters for core values |
| • Established innovative practices |
| • The guidelines by the committee help in deciding the new goals. |

Sunil Saundankar
Co-ordinator, IQAC

Dr. Dilip B. Shinde
Principal