



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	M.V.P. SAMAJ'S KARMVEER ABASAHEB ALIAS N. M. SONAWANE ARTS, COMMERCE AND SCIENCE COLLEGE
Name of the head of the Institution	Dr. Dilip Dhondge
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	025550223042
Mobile no.	9423182147
Registered Email	dilipdhondge@gmail.com
Alternate Email	nmsasc@yahoo.co.in
Address	A/P Satana. Tal. Baglan, Dist. Nashik
City/Town	Satana
State/UT	Maharashtra
Pincode	423301

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Sunil S. Saundankar			
Phone no/Alternate Phone no.		02555223042			
Mobile no.		9422944881			
Registered Email		sunilsaundankar@yahoo.com			
Alternate Email		nmsasc@yahoo.co.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.kaanmssatanacollege.edu.in			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.kaanmssatanacollege.edu.in			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	2.58	2004	08-Jan-2004	07-Jan-2009
2	A	3.08	2011	08-Jan-2011	07-Jan-2016
3	A	3.09	2017	30-Oct-2017	29-Oct-2022
6. Date of Establishment of IQAC			01-Jan-2003		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries		

IQAC		
Guidance for Yuvaspandan	02-Jan-2020 01	59
Lecture by Shri. Ramdas Patil on Entrepreneurship	11-Oct-2019 01	42
Interaction with PG students regarding placement	10-Oct-2019 01	75
Guidance for writing quality articles in annual magazine YASHWANT	02-Sep-2019 01	170
Interaction with Dr. R. S. Mali with IQAC committee	20-Aug-2019 01	14
Interaction with Dr. Shirish Chindhde on New guidelines of accreditation by NAAC	25-Jun-2019 01	54
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

- Inducted five certificate courses.
- Applied for PG course in Botany Zoology , B.A. Music and BBA.
- In house publication of wall papers prepared by students
- Successfully organized National /State Level Conference/TLC program.
- Participated in the process of NIRF

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	19-Jun-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

29-Dec-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The institute has appropriate management information system in operation. Following is the list of currently operational modules.
 Admission: Admission for all courses including UG and PG is carried outthrough ERP software. ERP software stores and retrieves all academic and personal information of students. This software helps to generate all kinds of required reports. Results: Results of all the first year of U G courses are also prepared through ERP software in stipulated time. Finance and Accounts: Maintenance of college accounts, income

and expenditure details, information of employee salary, Income tax and provident fund of staff are carried out through Tally 9.0 software. Library: Library use SLIM 21 Library Management Software with Acquisitions, Cataloguing, Circulation and Periodical Modules. Access of entire collection is provided through web O P A C

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Admissions • All Admissions are done through the admission committee. • Admissions of college are done through merit and reservation policies. All students need to fill online admission forms on college website (<https://kaanmssatanacollege.edu.in>) and need to give all the academic and other information in the given format. Then merit list is prepared as per the rules and regulation of Government and the University and finally merit list displayed on college website and notice boards. • PG admission of the college is done through merit and reservation policies. 2. Curriculum • The college is an affiliated college. We follow the curriculum as prescribed by the university with utmost care and diligence. Four faculties of our college are subcommittee members of Board of Studies in the university and they provide their useful suggestions related to curriculum in the BOS meetings of their respective departments. • Teachers of the college are encouraged to participate in the syllabus up-gradation workshops and 02 staff members participated in syllabus restructuring seminars. 3. Time Table • The college has a time table committee, which prepares the central timetable. • Teaching plan implementation and evaluation committee regularly observes the implementation of the timetable. 4. Attendance of the students • The record of student attendance for all lectures and practical's conducted is maintained on attendance sheet. 5. Examinations • Continuous internal evaluation of students is conducted as per rules of SPPU. The examinations are steered by appointment of examiners, setting of question papers, conducting the examination, collection and compilation of continuous evaluation marks and online entry at the end of the semester. 6. Administration • There is a meeting of all faculties conducted by the Principal at the beginning of each semester to plan and implement the admissions, curricular and extra- curricular activities in the semester. At the end of each semester a similar meeting is conducted to take review of the activities. • All departments have the mechanism for planning and implementation of various academic, curricular and extra- curricular activities. • Departments are promoted to apply for the financial assistance to various funding agencies for organising curriculum and extra-curriculum based workshops/seminars/conferences. 7. Documents: • Documents related to all activities are maintained at the departments as well as with the respective committees and eventually by central document committee.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
-------------	-----------------	-----------------------	----------	--	-------------------

--`

Nil

Nil

Nil

Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Botany	15/06/2019
MSc	Zoology	15/06/2019
BA	Music	15/06/2019
BBA	Administartion	15/06/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	All available in the college	17/06/2019
BCom	All available in the college	17/06/2019
BSc	All available in the college	17/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	38	18

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
International Yoga day	21/06/2020	250
Samaj Din	19/08/2020	650
Student Induction Program	20/08/2020	850
Youth week	12/01/2020	200
Shiv Jayanti	19/02/2020	500
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	124
BSc	Microbiology	98
BSc	Physics	24
MSc	Microbiology	15
MA	Geography	17
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

We have taken structured Feedback about 1. Teaching from our Final Year students of AY 2019-2020. 2. Infrastructure from our Final Year students of AY 2019-2020. A questionnaire related to the quality of teaching involving 10 questions based on teaching methods, teacher's punctuality, communication skills, approach towards the students, sharing of innovative ideas and knowledge of current issues related to subject was designed by the Student Feedback Committee and approved by the IQAC. After due testing and the students were informed by the respective HoDs about the process for filling the Feedback. Students who had appeared for their Final Year UG or PG examinations were notified for filling the feedback forms. A policy decision was taken by the IQAC that the feedback would be taken from only those students who had passed their final examination so that while giving feedback the student can give it freely without any pressure of their marks being affected. The individual teacher's feedback was obtained by the feedback and analyzed. The analysis is reported to the head of the institution, IQAC and Management members for corrective measures and it is communicated to the individual teacher for further improvement. The feedback received from other stakeholders is analyzed and appropriate measures are taken for the improvement, if any wherever necessary. Feedback from Alumni was taken in the month of June 2020. Overall Impression: 30.3 Excellent, 38.5 Very Good, 25.4 Good. Feedback was taken from students on Infrastructure and Services in AY 2019-2020. Majority of questions scored 4/5 rating. College website, Library working hours (issuing counter and Study Hall) and Educational Resources received very clear scores of either 4 or 5, with negligible 1, 2 and 3 rating. Responses on photocopying, facility and c canteen facility were inconclusive.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses
------	---	---	---	---	--

			courses	courses	
2019	1818	430	56	29	72

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring program is initiated at the college level where depending upon the number of teachers and students present in the department, mentees are allocated to each teacher. Each Mentor carries out one-to-one interaction and mentoring of the mentee with respect to difficulties faced by the student, strengths and weaknesses of the student and areas of improvement. • College has a strong mentoring process. • Mentors for each class are appointed at the beginning of the academic year. • Heads of departments and appointed class guardians play the role of mentors for the respective classes. They interact with students for resolving issues related to class-test, home assignments, seminars and for informal discussion. They also play an important role for placement, progression to higher studies etc. • Heads of the departments and class guardians regularly inform students of various opportunities available in the industry as well as with respect to higher education. • Guidance about various entrance tests and admissions is provided to the students. • Counselling and personality development committee organises programs for the students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2248	85	1 : 26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
56	43	13	12	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

No Data Entered/Not Applicable !!!

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CBCS pattern is adopted from June 2019 as per the guidelines of Savitribai Phule Pune University. Accordingly, 70 marks are allotted to University examination and 30 to Continuous internal assessment per year. As per the guidelines from SPPU, continuous internal assessment for theory is carried out as Home assignment, Written test, Open book test, Viva-voce, Seminars, Projects/Presentations, And Quiz. Apart from these, following reforms are initiated in the academic year 2019-20 due to pandemic situation. Mock practical test, Online quiz and Orals.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• Academic calendar showing tentative dates of examinations was prepared • Staff Academy Lecture • IQAC Meetings Inauguration programs of departmental Association • Vidarthini Manch Activity • Vachana Prerana Din • Constitution Day Program • ShivJayanti program • Samaj Din celebration • International Yoga Day Program • Dr. Babasaheb Ambedkar Mahaparinirvan Din • Mathematics Day Program

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.kaanmssatanacollege.edu.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.kaanmssatanacollege.edu.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Research Opportunities in Material Science and Technologies.	Electronic Science	27/01/2020
Recent Trends in Material Science Its Applications	Physics	28/01/2020
Workshop on Ozone Layer Awareness	Geography	16/09/2019
Workshop on Importance of Wetland Area	Geography	02/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	3	Nil
National	Hindi	3	Nil
National	Geography	4	Nil
National	Commerce	3	Nil
National	Chemistry	1	Nil
National	Botany	6	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Botany	3

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	2	Nil	Nil
Presented papers	Nil	2	Nil	Nil
Resource persons	Nil	Nil	2	Nil

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	NCC	2	65
Pollution awareness rally	NCC	2	110
Swachh Bharat	NCC	2	100
Green Audit	Dept. of Botany	4	252
Hand-Bills -Awareness about Safety regarding Electricity	Dept of Electronic Science	4	100
Energy Audit	Dept. of Electronics science	4	50
Fire safety Workshop	Dept of Chemistry and Srawashti fire safety college Nashik	4	250

Blood Donation Camp	Students Welfare unit and MVP Hospital, Nashik	5	55
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Pre-commission Course	Lieutenant	NCC, Ministry of Defence	110
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Scientific projects	12	Self finance	90
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Scientific project	Scientific projects and practical work	Jai Biotech, Nashik	01/12/2019	10/02/2020	12
Certificate Programme	CPBFI (Certificate Programme in Banking, Finance And Insurance)	Bajaj Fin serv	01/01/2019	10/02/2020	34
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
--------------	--------------------	--------------------	-----------

			students/teachers participated under MoUs
R.B. Herbals Laboratories	Nil	Student activities, Placement	40
. Prathmesh Wines PVT.LTD. At Pimpaladar Tal. Baglan. Dist. Nashik	Nil	Wine manufacturing Process techniques	60
Bajaj Fin serv	Nil	Group Discussions, Role Play, Demonstration of interview	44
Jai biotech Nashik	Nil	Biotechnology processing	28
Sejmi, Satana	Nil	Agricultural processing	41
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
90.5	85.34

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-Campus developed by IT Soft Developers	Partially	Upgrade Version	2012

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
---------------------	--------------------	---------------------------------------	-----------------------------

No Data Entered/Not Applicable !!!

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	225	7	200	17	17	2	19	100	0
Added	30	0	25	0	0	0	0	0	0
Total	255	7	225	17	17	2	19	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
45	38.45	90	85.34

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• An Annual Budget- An annual budget is prepared to maintain and update the infrastructure by the institute. First of all, the funds received from various institutes such as UGC, BOD- SPPU, and parent institute are taken into consideration. As per the availability of amount, the allocation of the fund is preferably made to be expended under various heads. The institute allocates the budget appropriately as per the need of the department. • Maintaining Facilities- To maintain and sustain the facilities such as generator, computers, CCTVs, ACs, projectors, printers, intercom, etc., contracts are given to the service providers. An engineer appointed by the parent institute takes care of the building maintenance. • Equipments and Furniture- The stock of all kinds of furniture is taken annually. The equipments from Science faculty are maintained regularly. Fire safety equipments, ACs and Refrigerators are installed wherever necessary. • Drinking Water- Drinking Water is made available with 4 inches pipeline from 4 KMs away from the college. Rain Water reservoirs are built up. • Classrooms, laboratories and Seminar halls: The Institution has established procedures for optimum utilization of infrastructure available. • Optimum Utilisation of Infrastructure- The College works the whole day to ensure availability of classrooms and laboratories. The Timetable committee allots classrooms based on the number of students in each class. For Maximum utilisation and to avoid overlapping of use of Audio-visual

Hall, a log book is maintained • Library: The Library space is organized for optimum utilization of resources by students, faculty and support staff. A separate reading area is available for the faculty. For the students a large reading hall is available throughout the day till 8 pm. • Sports Facility- The utilization of sports facility is coordinated by the Director of Physical Education. The College also hosts Inter-zonal and Inter-collegiate events on the sports ground. The college also provides Gymnasium facility to students and faculty. • Separate gym is also available for girl students. • Maintenance of College Campus- For Maintenance and cleanliness on the Campus, class-IV employees' duties are allotted. • The Asset Verification Committee visits all departments yearly, reviews the status of equipments. Un-repairable equipments are written-off. • Maintenance of Infrastructure- Estate Manager has been appointed for the maintenance of physical facilities such as class-rooms, labs, etc. by parent institute. Annual Maintenance Contract [AMC] has been done for the maintenance of computers and associated infrastructure. The infrastructure committee has to look after overall infrastructural maintenance. • All departments including library, sports and physical education are asked to submit their annual budget at the beginning of every year to upkeep the facilities.

<http://www.kaanmssatanacollege.edu.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Govt, Scholarship	1338	6895083
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	94	All available Courses	All available Courses	-	All available courses
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	College	170
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every Academic Year Elections for the Post of General Secretary conducted by the coordinators while the Class Representative at all classes at UG and PG are selected on the basis of their academic merit in the previous year. The student council is then, formed as per the norms and conditions of affiliated the

university. The coordinators and head of departments and various activities are in close communication with the students through the class representatives. In addition to the class representatives who are part of the committees and to function as a liaison between the committee and the students. Various activities are conducted by the student council like Independence Day celebration, Teacher's day celebration, Induction Program, Fresher's Party, Farewell Party and IQAC Yuva Spandan - 2019. The representatives were trained in workshop organized by Department of Political Science. The students (7 were involved in editorial board of Yashwant Magazine and contributed in organizing various workshops and National, State level, Conferences, Special Camp of NSS in Adopted Village. Student Council members also inspires other students for participating in various competitions (sports, cultural, elocution, debate, photo exhibition, research paper presentation, Disaster Management Program, Voter Awareness Program, Blood Donation etc.) which are organized on the campus and out of the campus. These various roles help students to develop leadership and communication skills. One of the roles the student council to procure is the demand of students through CR and presents it in the meeting with the Local Management Committee (renamed as College Development Committee), these opportunities help students to voice their issues and concerns if any. The student council is an important body of our college which plays a key role for the student concerned and voices are heard.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of the K.A.A.N.M. Sonawane Arts, Commerce and Science College has been registered under society act 1860. There are nine members in executive committee. The working area of the society is Maharashtra. Aims and objective of K.A.A.N.M. Sonawane college Alumni Association : Bringing the alumni of College under one roof and instilling harmony and friendship among them. Also, to make efforts to solve their problems. To utilize their knowledge, time and experience for the betterment of the present students of the college. To help the present students by providing them guidance regarding occupation and employment. To make the students aware of various available opportunities. To organize meets and conference for them. To perform the role of the mediator between the alumni and the college administration. To help the students in all possible ways. To arrange get together of the alumni and the teaching staff to bring out the fruitful discussions on art, culture and social issues. To make the study room, book bank, library etc. available to the alumni. To give consolatory prizes to the students. To arrange personality development programs. To arrange elocution competitions. To organize various health drives like Blood Donation, Eye Donation, Women Security, Diagnosis Campaigns, Anti-addiction, Self-employment training workshops, etc. To arrange talks on AIDS eradication, to help and encourage the disaster hit people in all possible ways. To celebrate all types of social, cultural and National programs and festivals. To make them aware of cleanliness. To make them aware of various laws by arranging campus. To felicitate the teaching as well as the nonteaching staff for their outstanding performance in their field or in other social, educational, political, commercial or medical arena. To arrange the lecture series. To make the youth active in all sports and in exercises. To train them, to make them available all types of sports, accessories and equipment. To organize various sports competitions. To establish a well maintained gym for them. To arrange laughter-clubs and yoga-camps.

5.4.2 – No. of enrolled Alumni:

1425

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

--

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• Two Vice-Principals, 18 heads of departments along with the statutory bodies (College Development Committee, IQAC) look after academic and administrative part of the college. • Decentralization process in terms of PG admission is carried out through respective Heads of the departments. • Admission to UG programs is processed by respective admission committees' alongwith the head of the departments. • Decentralization process is further carried out by constituting various committees for the holistic development of the student and effective functioning viz. NCC, NSS, Ladies welfare programs, Yashwant, Kala Mandal, Arts, Commerce and Science Forum, Timetable implementation committee, staff academy etc. • For the smooth conduct of all examinations a college examination officer (CEO) is appointed by the principal. • Further participation is done through respective examination committees of Arts, Commerce and Science faculty. • Registrar and the Office Superintendent with other administrative staff are part of the process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	•The college is affiliated to SPPU. • Curriculum designed by the university is being adopted and implemented by the college. The college staff is involved in curriculum development in various ways. •Four staff members are members of sub committees of the Board of Studies of their respective subjects in the university • Faculties participate in workshops on curriculum design of their respective subject.
Teaching and Learning	The following are the innovative processes adopted by the institute towards TLP: • Value Added Courses • Internships • Educational projects in related area / topic. • Content beyond the Syllabus. Pre-commencement Preparations • Departmental Academic Calendar • Lecture plan and notes • Course Learning Objectives and Course Outcomes • Soft copy of the lecture notes, question bank are forwarded to students through email. • Updating the

library with appropriate books as suggested by the faculty • Modifying the laboratories to cater for the needs of revised regulation and recent trends

Monitoring student's performance through • Internal Assessment, and Model examination • Re test for improvement and absentees • Assignments, group discussions, quiz, seminars and projects

Monitoring the teaching process through • Online feedback from students • Oral feedback obtained from students in the Class Committee Meeting • Academic Audit by peer committee • Result analysis Meeting of Internal Assessment and University Examination • Addressing issues of individual student • Additional classes for slow learners. • Personal guidance to the needy students

- Issues related to the course are resolved by mentoring the students.
- Addition periods are allocated in the time table based on the criticality of subject.
- Symposium and Workshops are conducted.
- Lectures are conducted on prerequisite topics.

Addressing issues of faculty • Mentoring and guidance given to the faculty for a course handled earlier by senior faculty members. • Inputs from IQAC, and various feedback mechanisms are considered for improving the Teaching-Learning

Examination and Evaluation

ensure effective and smooth conduct of examination. • Further coordination is ensured through formation of examination committees fo Arts, Commerce and Science faculty. • Semester examinations are conducted by the affiliating university. • College conducts internal assessment of students according to the university guidelines. Class tests/surprise tests, Open book tests, student seminars, interactive sessions, practical examinations, debates etc. are conducted by departments to evaluate the students. • The faculty contributes in the examination work like- question paper setting, invigilation of theory examination, evaluation of answer scripts, internal examiner and subject experts for the University examinations assessment of theory examinations answer books etc.

Research and Development

- Research and Development Cell is

formed to promote Research and Development in the institute. The cell includes faculty, academicians and researchers. The cell meets once in a fortnight and delivers guidelines for quality improvement in R D. • Encouraging joint research by faculty members, which has resulted in their national and international joint publications • The institution promotes staff members to apply for various grants. • Staff is encouraged to participate in Refresher, Orientation, Faculty Development Program, Faculty improvement Program, Post-doctoral study etc. • Staff members and students(Avishkar-state level project competition) participate in State, National and International conferences

Library, ICT and Physical Infrastructure / Instrumentation

ICT • The institute regularly increases ICT facilities for classrooms, seminar halls and Laboratories. • The institute regularly enhances the Internet connectivity facility. • The institute regularly enhances the power backup facility for laboratories. Library • Central Library gives guidelines for improving the quality of library resources. • We have facilities such as INFLIBNET with modern software and NLIST for online books and journals for effective use by students and faculty alike. . • Suggestions from students' committee for Library are used for improvement in quality of library resource. • New books/journals are purchased every year to update the library. • Each Department has own Library facility that includes text books, project and research papers published. • Bar-coding of all books is completed for quick retrieval and stock taking. • Central instrumentation facility provision is in progress.

Human Resource Management

• The recruitment procedures, service rules and promotion policies are made transparent and employees are benefitted with CL, EL, VL, ML and EPF. Employee's salary is credited in the bank account directly. Pay slips are issued to the employees every month. • For professional development of the human resource, the institute delegates the faculty and staff to undergo development programs outside the institute, provides technical resources

and financial assistance to undertake such development programs • Faculty and students are felicitated for their academic achievements. • Students are encouraged to participate in seminars, special lectures, field tours, quiz, debate etc to increase their skill and experience. • College organized national seminar, special lecture to enrich students and staff • Faculty members are encouraged to participate in trainings, workshops and staff development programmes • Different sub-committees are nominated by Teachers' Council to ensure academic and administrative experience of faculty members • Our parent institution uses performance evaluation methods for the staff members. At the end of every year, performance evaluation of the staff is done by Head of the Institution. This is used for deciding promotions and increments. Self-performance evaluation is done by the faculty and reports are submitted to the Head of Department. All HoDs in turn submit the reports to the head of the institution.. • MoUs signed with companies. • Industrial visits to companies are organized to understand the real time scenario • Alumni placed in the reputed industries are invited for dialogue about industrial trend and need with the students • Guest lectures of eminent industry person are arranged by various departments which helps the students to update themselves. • This is useful for up gradation of student knowledge and helps in choosing carriers. • Such kind of activities bridge the gap between academia and industry which helps to form a collaborative association for placement and entrepreneurship. • We engage with industry in terms of conducting frontline research to cater to the societal needs. Student placement is another area where industry is actively involved. • College has a good communication with the leading industries and this resulted into the placements of students prior to their final results. Experts from the Pharmaceutical and Chemicals industries are invited for the hands-on training and demonstrations of modern experimental and analytical techniques.

Industry Interaction / Collaboration

• Advertise admission process •

Online admission process for all class is adopted. • Transparency is maintained throughout the admission process by displaying merit lists schedule and process of admission through notices and college website

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<ul style="list-style-type: none"> • To use ICT in the process of planning college-events and activities, institute uses personal e-mails .Important notices and reports are also circulated via e-mails • E-governance is the integration of Information and Communication Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective. To facilitate the same institution is using ERP system with Student, Examination, Finance Account, Employee, Library Modules
<p>Administration</p>	<ul style="list-style-type: none"> • To achieve the target of Paperless IQAC , committee members of it started using Google facilities like ? Google sheet :- For data collection from Various Departments. ? Google Docs :- To prepare notices and activity reports. ? Google Forms :- To prepare Feedback forms and get Online feedbacks of Students, Parents. ? Google Drives :- To keep all department wise proofs. • The college has Biometric attendance for teaching and non-teaching staff. • The college campus is equipped with CCTV Cameras installed at various places of need. • ICT has been introduced in the Administrative work. • WhatsApp Group helps to provide the brief notices of any event to be happened on college. • WhatsApp Groups are also used for awareness and of smooth functioning of the same.
<p>Finance and Accounts</p>	<ul style="list-style-type: none"> • Financial transactions are preferentially done through NEFT/RTGS. • With the aim to produce immediate information in finance and Accounts i.e."Single Click Accounting" , this section of college is partially e-governed. • Our parent institution MVP samaj has developed the ERP system , for the transparent functioning of Accounts department. • The same software is used to generate various reports like Consolidated Day Book

General Day Book Daily Cash Collection report

Student Admission and Support

• ERP system is used for online admission process by our parent institution MVP Samaj. As the admission process is online , admission forms are also provided. Students submit printouts and required documents at respected counters. • The software is also used for student support like issuing Transfer Certificate, Bonafide certificates. Admission Forms, Issue of ICards ,Library cards and Challan through the ERP system. • Students are informed about the detailed admission process and schedule through the website.

Examination

• The institution in collaboration with SPPU has adapted online transactions for all the processes like registering of students with SPPU for semester end exam, obtaining admission tickets generated on SPPU website and downloading question papers . Even appointment of examiners for practical examination has been computerized.. The results are announced online which are downloaded for analysis at the institution level. • Further the parent institute, MVP Samaj, has its ERP system for paperless ommunication between examination section and other departments. Using ERP system, generate various reports like ? To generate Hall-Ticket, F.Y results, ? To generate class wise roll call list for all classes, student fees Records, etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
------	--	---	-----------	---------	---	---

staff

No Data Entered/Not Applicable !!!

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	6	12	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • A suitable group insurance scheme/Mediclaim policy is being introduced for the benefit of both teaching and non-teaching staff members. • Maternity leave facilities are being extended to the women faculty in accordance to the set rules and norms. • Sevak Kalyan Nidhi Yojana(SKN) • Sevak Society/ College Teaches Society • A suitable group insurance scheme/Mediclaim policy is being introduced for the benefit of both teaching and non-teaching staff members. • Maternity leave facilities are being extended to the women faculty in accordance to the set rules and norms. • Sevak Kalyan Nidhi Yojana(SKN) • Sevak Society/ College Teaches Society • A suitable group insurance scheme/Mediclaim policy is being introduced for the benefit of both 	<ul style="list-style-type: none"> • A suitable group insurance scheme/Mediclaim policy is being introduced for the benefit of both teaching and non-teaching staff members. • Maternity leave facilities are being extended to the women faculty in accordance to the set rules and norms. • Sevak Kalyan Nidhi Yojana(SKN) • Sevak Society/ College Teaches Society 	<ul style="list-style-type: none"> • A suitable group insurance scheme/Mediclaim is being introduced to cover certain unforeseen eventualities like accidents etc. The task would be completed at the time of admission process. • Poor boy's fund • Earn and Learn scheme

teaching and non-teaching staff members. • Maternity leave facilities are being extended to the women faculty in accordance to the set rules and norms. • Sevak Kalyan Nidhi Yojana(SKN) • Sevak Society/ College Teachers Society

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audit is carried out biannually. The institution has established a system to audit all the financial transactions by both internal auditors and auditors of external agency. The books of accounts and the supporting evidences are subjected to both internal and external audit. The internal audit practices to monitor financial management of the institution to ensure sound financial health of the institution. External audit carried out ensures total compliance with statutory requirements and obligations. The external audit is carried out biannually. The last external audit has been concluded up to 31st March, 2020 and the internal audit has been concluded up to 30th September, 2020. There have been no major objections surfacing out of both internal and external audit. External audit is conducted on half yearly basis by the Statutory Auditor. Every year regularly audit is done.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

1000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Nil	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Institution believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent-teacher association, yet interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute 60 of the total

undergraduate and post-graduate students of the college. Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward

6.5.3 – Development programmes for support staff (at least three)

Celebration of 4th International Yoga Day on 21st June. 2019 One day workshop on Effective Administrative and Quality Enhancement was organized for Non teaching class IV staff on 2nd, 3rd and 4th March 2020. FDP for Life Sciences staff on Teaching Innovations.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Two PG courses initiated Two UG courses initiated ICT facilities are strengthen

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender equity and sensitivity	10/10/2019	10/10/2019	150	55

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college conducts a green audit with special focus on tree plantation, energy conservation, water conservation, waste management and pollution control. • The faculty and students are actively engaged in developing environmental awareness through slogans, rallies, observing World Geography Day, offering saplings and books to the guests invited for various functions and programmes in the college. • Classrooms, laboratories, library, library reading hall, administrative office, departments, hostel rooms and washrooms have sufficient ventilation and sunlight. This minimizes the use of electricity through electrical equipment like fans, bulbs and tubes. • First action will be taken to reduce the excess section load of particular connection so as to save the excess payment against fix charges of excess demand. • Second action shall be taken to monitor the undue use of light and fans. Especially in the boys and

girls hostels, the power cut can be implemented in college working hours. The use of fans for drying of clothes should be watched. Every person in the campus should take care to switch off the light, fans, computers, A/c etc. whenever not needed. • Use of Solar Panel • Percentage of power requirement made by college 10

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Ramp/Rails	Yes	6
Rest Rooms	Yes	8
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	4	3	15/08/2019	200	Garbage , waste food collection and vermi composting	03	125

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct outlined for students in College Prospectus	31/05/2019	The college has published prospectus wherein a code of conduct is outlined and published on college website.
Code of Conduct outlined for teachers in the UGC Manual	31/05/2019	A copy of the Code of conduct outlined by the UGC is kept in the library and in the college office for the perusal of the teachers. The teachers are regularly informed about the amendments made.
Standard Code 1984 of Maharashtra Government (For non-teaching)	31/05/2019	A copy of the Standard Code 1984 of the Maharashtra Government that is applicable for the administrative staff is kept in the library and in the college office

for the perusal of the administrative staff. The staff is regularly informed about the amendments made.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 'A campaign was organized by IQAC and Botany department GREEN COLLEGE, CLEAN COLLEGE'. • The Green Audit process was conducted by submitting the questionnaires to the departments for gathering of information for the purpose of cumulative assessment of the Green status of the college campus. The questionnaires were received from the various departments until 30th of September 2019. This state of the art report of the year 2019-20 would be considered as a baseline and the audit performance in terms of waste would be evaluated over the coming years with clear goals set for environmental protection and identifying opportunities for improvement. • Tree plantation drive • Development of Botanical Garden • Rain water harvesting • Composting unit • Vermi composting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES Title of the practice: Collaboration with Apang Kalyan Kendra, Satana Goal: Contribute towards social cause Context: Identifying basic need of students from schools under Apang Kalyan Kendra, come up with practice of contributing for them in all possible ways. One of the ways they suggested is to celebrate various days with Divyangjans and hand-over needs required to their school. Practice: • Since 2012, under the banner of Commerce faculty Arts Circle and Students council of college we are following distribution of food and needy material to students of Apang Kalyan Kendra, Satana. in which every year all the students, teaching and non-teaching staff contribute The collected contribution is used to celebrate NEW year day, Disability day, Teachers day. Thebooks, note books and other stationary required for them is given to students to be used for the academic purpose. • More than 200 students generously contributed for the cause. Evidence: • This year we were able to collect stationary for every student, food and other material . • Since 2012, under the banner of is Commerce faculty, Arts Circle and Students council of college we are following this practice in which every year all the students, teaching and non-teaching staff contributes in terms of money or articles. • More than 200 students generously contributed for the cause. Problems Encountered and Resources Required: • As such no problems are encountered as all were voluntarily contributing and were deciding quantity of material needs to be collected. • No specific resources were required but for better conduct we assigned student volunteers from various classes to collect donation and articles to be distributed. Title of the Practice: Student Wall papers Goal: The aim of this activity is to develop and nurture reading, summing, thinking and writing aptitude, skills amongst undergraduate and post graduate students. Context: With the advent of e based pedagogical material and as a part of essential curriculum aspects students used to involve in active reading and writing from various contexts.. However majority of this work is driven solely to fulfill the degree requirements and retain for individual purpose only. Therefore inception of the wall papers was done with an idea to provide a

platform to these students to publish their write-ups and other work.. This helps to expand the horizons of students beyond the curriculum. Practice: All heads of departments are informed about the activity by the Principal and the IQAC . Students are informed through their teachers about the publication of a wall paper by the college. The wall papers publishes write-ups written only by students of all departments. The write-ups are invited in a proper template format from students. Respective teachers guide students for preparation of manuscripts in proper format. Manuscripts received from the students are peer-reviewed and recommended for publication.The wall paper is published in every week in respective department at the hands of honorable Principal. This is an in house publication. Hard copy of the paper is preserved in respective department Evidence of Success: We are conducting this activity for the last 3 years. Number of wall papers of students from all students is increasing each year. Problems Encountered and Resources Required: Students are ready to work on the wall paper but documentation of the activity in the form of wall paper is not considered seriously. Need to improve writing skills and presentation skills of the students. Resources required: • Workshop or seminar as well as guidance lectures need to be arranged for students on how to write wall paper. • Requirement of funds for wall paper activity for students

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words.

The vision of the Institution is to ensure that academic excellence goes along with social responsibility. One of the ways to do this is by creating an environment conducive to learning. This can be witnessed in the number of learning centers available in the institution in the arts, commerce and science faculty. The availability of a number of learning facilities, well developed laboratories also seeks to engage the students in hands on training. Theory can be tested in the number of well-equipped laboratories available on campus. Apart from classroom teaching the institution believes that the students must be exposed to different ideas through which they can develop their own perceptions about things. Keeping this in mind the institution organizes a national conference and state level workshop every year. This gives the student an opportunity to interact with intellectuals in the respective fields and also develops in them the skill of presenting their views through research papers. The objective of this activity is to increase the learning and research aptitude amongst the students. Participation of the students and teachers in seminars and conferences and the publication of a student research papers are noteworthy outcomes of these efforts. It also brings together the academic community on a common platform, enabling the teachers to explore new areas of research. Overall it develops a healthy and vibrant academic environment. Diverse outreach activities like Help to Apang Kalyan Kendra, Satana, Voter Registration Drive, Blood Donation Camps and so on are organized to develop a social sensitivity among the future scholars. This aims at building a bridge between academics and social responsibility.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.kaanmssatanacollege.edu.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our vision is to impart career oriented quality education at par with global standard in the fields of academic and research arena by developing various skills of excellence and inculcating moral values among the youth with a view to make them responsible citizens of India. KANM Sonawane Arts, Commerce and Science College of, Satana, run by M.V.P. Samaj, Nashik , the Institute running

in democracy with the preamble, "Bahujan Hitay, Bahujan Sukhay", strives to contribute to nation building by empowering the youth through educational and vocational programmes inculcating culture for having multidimensional holistic attitude to life in them. • To impart value based holistic education by integrating traditional and innovative learning experiences in order to attain the quality education. • To provide a platform to the students to explore their hidden talent and potential and to nurture a spirit of innovative, scientific and critical thinking in them. • To aim at overall personality development of the students through curricular, cocurricular and extracurricular activities. • To expose the students to the recent technologies and trends so as to enable them to face the challenges in the competitive world. • To improve academic quality of the institution through various faculty development programmes. • To encourage the students to get actively involved in various educational activities right from their entry in the college and to create healthy academic atmosphere in the college. • To improvise functioning of the institution through active participation of students, the faculty, the stakeholders • To establish linkages with various bodies in society like industries, service sectors, academic and professional institutions and NGOs for better education and placement opportunities. • To create awareness among the students and society to conserve natural resources and biodiversity. • To make students aware of the importance of human rights and nationalism. • To make students socially responsible citizens by training them to contribute to resolve social issues, gender inequality and gender discrimination.

Provide the weblink of the institution

<http://www.kaanmssatanacollege.edu.in>

8.Future Plans of Actions for Next Academic Year

Curricular Aspect 1. To encourage faculty participation in curriculum design at College and University level 2. To prepare academic calendar 3. To introduce value added courses on life skills, human values and professional ethics etc. 4.To strengthen certificate courses on ICT, enrichment in subject knowledge and communication skills 5. To organize study tours, field visit, industrial visits for exchange of student faculty. 6. To conduct BoS, Academic council and Governing body meeting. Teaching, learning and evaluation: 1. To Commence the Academic year 2. To initiate admission procedure and students counselling 3. To prepare teaching plan and prepare general time table 4. Recruitment of management appointed faculties 5. Results analysis and identification of advanced and weak learners 6. To organize induction programme for first year UG and PG students 7.To strengthen E-Content development activity 8. To conduct bridge courses/remedial teaching 9. To organize Co-curricular activities 10. To apply for new courses under B. Voc. Programme 11. To conduct library advisory committee meeting 12. To promote faculty participation in FDP, orientation, refresher courses, training program etc. 13. To promote faculty for higher qualification like Ph.D. etc. Research Consultancy and extension: 1. To promote faculty participation in seminars, workshops and conferences at national and international level 2. To encourage the faculty to apply for major and minor projects to members 3. To encourage the faculty for research publications 4. To inculcate the research culture among the students through CIAR (Center for Innovative and Applied Research) 5. To sign and strengthen the MoU with the institutes and industries at local, regional and national level 6. To strengthen Industry Collaborations and MOU 7. To organize State/National/ International conference Infrastructure and learning resources 1.To strengthen the infrastructure for humanities faculty 2. To purchase new equipment's for the department 3. To purchase new books and purchase e-books and e-journals 4. To strengthen the it infrastructure 5. To strengthen the AMC for equipment 6. To strengthen the AMC for campus facilities Student support and progression: 1. To prepare student database for students mentoring and distribute among the

faculties 2. To promote students participation in co-curricular, extra-curricular activities 3. To conduct health checkup camp for first year students 4. To organize workshops, training programs 5. To organize program on career guidance and entrepreneurship skills 6. To organize placement camps 7. To strengthen the activities of alumni association. Governance, Leadership and Management 1. To arrange a meeting with teaching and non-teaching staff 2. To conduct institutional (Internal) Academic Audit 3. To conduct external Audit (ISO) 4. To conduct the meeting of College development committee 5. To conduct the regular meetings of IQAC 6. To prepare budget and expenditure statements 7. To prepare the proposal for funding from University, UGC, DST, DBT etc. Institutional Values and Best Practices: 1. To conduct green audit, fire audit, energy audit, gender audit. 2. To strengthen the green campus infrastructure 3. To organize the activities of woman empowerment cell 4. To promote faculty/ students participation in social activities