YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution
M.V.P. SAMAJ'S KARMVEER ABASAHEB ALIAS N. M. SONAWANE ARTS, COMMERCE AND SCIENCE COLLEGE

- Name of the Head of the institution **Dr. D.M.Dhondge**

- Designation **Principal**

- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02555223042**

- Mobile No: **9423182147**

- Registered e-mail **dilipdhondge@gmail.com**

- Alternate e-mail **nmsasc@yahoo.co.in**

- Address **A/P Satana. Tal. Baglan, Dist. Nashik**

- City/Town **Satana**

- State/UT **Maharashtra**

- Pin Code **423301**

2.Institutional status

- Type of Institution **Co-education**

- Location **Rural**

- Financial Status **Grants-in aid**

- Name of the Affiliating University **Savitribai Phule Pune University, Pune**

- Name of the IQAC Coordinator **Sunil S. Saundankar**

- Phone No. **02555223042**

- Alternate phone No. **02555223042**

- Mobile **9422944881**

- IQAC e-mail address **iqacsatana@gmail.com**

- Alternate e-mail address **nmsasc@yahoo.co.in**

3.Website address (Web link of the AQAR (Previous Academic Year) http://www.kaanmssatanacollege.edu.in

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://kaanmssatanacollege.edu.in/wp-content/uploads/2023/03/Academic-calender-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.58	2004	08/01/2004	07/01/2009
Cycle 2	A	3.08	2011	08/01/2011	07/01/2016
Cycle 3	A	3.19	2017	30/10/2017	29/10/2022

6.Date of Establishment of IQAC **01/01/2003**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8.Whether composition of IQAC as per latest **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Online e- Content Development Training in collaboration with SPPU, organized by Department of Computer Science on 12/10/2020 attended by 44 faculties. by 44 staff members

COVID-19 Awareness webinars organized by Life Science department, Language Departments and Mathematics department on attended by 123, 53 and 137 participants respectively.

One day workshop for support staff of MVP Samaj's various branches from Baglan Tahsil on "Developing Competency and Stress Management at Work." attended by 237 staff members.

Online video development for community to develop awareness of COVID 19 amongst community.

Online Induction program for entry point students to create awareness of college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To strive towards Academic excellence	The college organized various activities during the academic year. Most of the activities were conducted online. These include seminars, webinars, workshops, guest lectures, various competitions and hands-on training programs. Some of the prominent ones are: online essay competition on occasion of 74th Independence Day 2020 (42 Participants from NCC and 49 from NSS), COVID-19 Awareness Program, One week hands on Training Program on "Repairing of Electrical and Domestic Appliances", FDP on "Innovative teaching in Life Sciences under the aegis of MHRD, through PMMKY.
Training sessions for Research Scholars from PG section of college:	Online Training Sessions On Applications of Advanced Instrumental Techniques were conducted through thirteen sessions for PG Students from college.
To organize online induction program for First Year Students	The induction programme for the first year UG & PG students is organized with a purpose to inform them on curricular, co-curricular and extra-curricular activities and on the rules and regulations of the college. The Principal and the coordinators of various activities like Student Development, Entrepreneurship Development, National Service scheme, National Cadet Corp, Sports, Library, Student Related Administrative Services & Examination will guide the students

| To organize skill development workshop for students | Workshop on Skill development workshop for students like How to Apply other University, Mobile App Development, Anchoring, Herbal Cosmetics, Mushroom Cultivation, Career in banking Sector, Successful interview technique etc. |

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	11/02/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	**M.V.P. SAMAJ'S KARMVEER ABASAHEB ALIAS N. M. SONAWANE ARTS, COMMERCE AND SCIENCE COLLEGE**
• Name of the Head of the institution	**Dr. D.M.Dhondge**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**02555223042**
• Mobile No:	**9423182147**
• Registered e-mail	**dilipdhondge@gmail.com**
• Alternate e-mail	**nmsasc@yahoo.co.in**
• Address	**A/P Satana. Tal. Baglan, Dist. Nashik**
• City/Town	**Satana**
• State/UT	**Maharashtra**
• Pin Code	**423301**
2.Institutional status	
• Type of Institution	**Co-education**
• Location	**Rural**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Savitribai Phule Pune University, Pune**
• Name of the IQAC Coordinator	**Sunil S. Saundankar**

• Phone No.	**02555223042**
• Alternate phone No.	**02555223042**
• Mobile	**9422944881**
• IQAC e-mail address	**iqacsatana@gmail.com**
• Alternate e-mail address	**nmsasc@yahoo.co.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.kaanmssatanacollege.edu.in
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://kaanmssatanacollege.edu.in/wp-content/uploads/2023/03/Academic-calender-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**2.58**	**2004**	**08/01/2004**	**07/01/2009**
Cycle 2	**A**	**3.08**	**2011**	**08/01/2011**	**07/01/2016**
Cycle 3	**A**	**3.19**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC	**01/01/2003**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**04**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Online e- Content Development Training in collaboration with SPPU, organized by Department of Computer Science on 12/10/2020 attended by 44 faculties. by 44 staff members

COVID-19 Awareness webinars organized by Life Science department, Language Departments and Mathematics department on attended by 123, 53 and 137 participants respectively.

One day workshop for support staff of MVP Samaj's various branches from Baglan Tahsil on "Developing Competency and Stress Management at Work." attended by 237 staff members.

Online video development for community to develop awareness of COVID 19 amongst community.

Online Induction program for entry point students to create awareness of college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To strive towards Academic excellence	The college organized various activities during the academic year. Most of the activities were conducted online. These include seminars, webinars, workshops, guest lectures, various competitions and hands-on training programs. Some of the prominent ones are: online essay competition on occasion of 74th Independence Day 2020 (42 Participants from NCC and 49 from NSS), COVID-19 Awareness Program, One week hands on Training Program on "Repairing of Electrical and Domestic Appliances", FDP on "Innovative teaching in Life Sciences under the aegis of MHRD, through PMMKY.
Training sessions for Research Scholars from PG section of college:	Online Training Sessions On Applications of Advanced Instrumental Techniques were conducted through thirteen sessions for PG Students from college.
To organize online induction program for First Year Students	The induction programme for the first year UG & PG students is organized with a purpose to inform them on curricular, co-curricular and extra-curricular activities and on the rules and regulations of the college. The Principal and the coordinators of various activities like Student Development, Entrepreneurship Development, National Service scheme, National Cadet Corp, Sports, Library, Student Related Administrative Services & Examination will guide the students

To organize skill development workshop for students	Workshop on Skill development workshop for students like How to Apply other University, Mobile App Development, Anchoring, Herbal Cosmetics, Mushroom Cultivation, Career in banking Sector, Successful interview technique etc.

13.Whether the AQAR was placed before statutory body? | **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	11/02/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	29/01/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

The college has well organized Yashwantrao chavhan open

university center for distance education . Under the YCM institute the Arts faculty is successfully running. During the academic year 2020-21 there are total 90 admissions from arts faculty.

Due to Covid-19 pandemic the most of the teaching was conducted via online mode. The different tools for online education were adopted such as use of online zoom platform, teachme app, google calss room, you tube videos etc. The most of the faculty members were engaged them self to prepare the you tube video to be uploaded on their you tube channel.

Extended Profile	
1.Programme	

1.1 Number of courses offered by the institution across all programs during the year	**140**

File Description	Documents
Data Template	[View File](#)

2.Student	

2.1 Number of students during the year	**2340**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**68%**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**767**

File Description	Documents
Data Template	View File

3.Academic

3.1	**41**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**82**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**35**
Total number of Classrooms and Seminar halls	
4.2	**21,01,85,864.58**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**190**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Savitribai Phule Pune University,and hence it receives prescribed curriculum from the university. At the beginning of each semester, the faculty members in the respective department make a plan and strategize the delivery of the respective course. Routine is prepared, Annual Calendar is

made, Unit wise question bank is prepared, reference books are selected and study materials provided if required. Every semester begins with an induction program to make students familiar with the syllabus and they are shared with the planning of the semester. Faculty members generally follow the lecture method of teaching in the class, but efforts are made to diversify the delivery mechanism as per the need of students. Besides the lecture system, faculties too make interactive sessions with students in the classroom, and sometimes they too impart their teaching using ICT tools. Special lecturersorganized by departments by inviting resource persons to have better understanding of contemporary issues of their respective subjects. Students are encouraged to visit the library regularly for reading, taking notes, and borrowing books. Internal Tests comprisingwritten and viva are conducted regularly andweaker students are given remedial classes and the advanced learners are guided for further enrichment.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NAhttps://www.kaanmssatanacollege.edu.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Soon after the completion of admission of students, all departments of the college start their regular classes as per the academic calendar. As per the university guidelines, internal exams are held in college from time to time and these are held strictly following the academic calendar. The period of the internal evaluations is mentioned in the academic calendar which is strictly adhered to except in cases of emergency like natural calamities or general elections. At least, two internal evaluations and a viva/interview are conducted by the college in each semester, and the evaluation of the examinees is kept strictly time-bound. 1. The college conducts two internal examinations as per university guidelines 2. Theseare generally conducted in Novemberand April. 3. The question papers are made by subject teachers of the concerned department. 4. The Examination Committee of the college conducts the examinations by employing all the teachers of the college as invigilators. 5. The vivais generally conducted in Novemberand April. 6. The evaluation of the internal examinations and the viva/interview is done by the

college teachers themselves. 7. Final semester examination generally is conducted in December and June. 8. However, dates of examination declared by affiliated university.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.kaanmssatanacollege.edu.in/content11.php?id=609

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**E. None of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College integrates human values, professional ethics, environment consciousness and gender sensitivity through various curricular,

co-curricular and extension programs. The integration leads to the creation of awareness in the students about equality, social justice, human rights, environmental awareness and professional ethics through Group discussions, Screening of Documentaries, Talks and Paper Presentations, Street plays, debates, seminars and workshops. The campus has its own composting pits to manage waste from the garden, which is used as a fertilizer for the garden which is managed by students and Staff. The science stream offers UG programmes in Mathematics, Physics, Electronics, and Statistics and UG and PG programmes in Botany, Chemistry, Computer Science and Zoology in which the courses sensitize the students to environmental issues and sustainability, creating skills for better understanding of the environmental crisis and its remediation in their respective disciplines. They also create a platform to hone their skills in professional ethics intertwined with human values. The arts streams offer UG and PG programmes in History, English, Marathi, Geography, Social science and Commerce in which the courses sensitize the students to understand and work towards resolving the challenges in the above-mentioned areas.

National Service Scheme (NSS): The college also has a vibrant NSS wing which encourages students to participate in programmes like Tree plantation, SwachhBharat, blood donation camps, International Yoga Day, rehabilitation services during natural calamities etc. Seminars / Workshops on various societal issues, Personality Development etc. are conducted to incubate values and for the benefit of students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

49

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2452

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2049

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow learners and advanced learners are identified based on the students past performance in the university and college internal examinations. Advanced students are encouraged to participate in symposiums like, Inter-collegiate competitions, Conferences, etc. to enhance their knowledge and skills. The students are personally guided by subject teachers who give access and coach them with additional study material to challenge their mental capabilities.

Group studies are promoted to discuss important topics. Improvements in the students' performance is regularly assessed throughout the year. This is done by following several approaches such as

- Evaluating the student progress with references to the past performance in examinations.
- One to one interaction with the students.
- Meetings of mentors with their respective mentees.

The advanced learners are felicitated with trophies and certificates during the college programs. Slow learners are encouraged to discuss the topics they find difficult and are provided with revision lectures and extra classes organised by the departments.

Due to the pandemic situation online internal exam, the students are evaluated through Online Class Tests/Quizzes/Assignments/Presentations. In addition to the class tests and online assignments, Special Skill development coursesfor extra credits were conducted with special timetabe and exam scheduleas per the University directives.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2340	90

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric approach is one of the main focus of the teaching methodology followed in the college. Several initiatives are taken to make the classes as interactive as possible. Students are encouraged to discuss the concepts taught in the classes. This is achieved by conducting brain storming sessions, presentations and seminars. Home Assignments, Previous Question Papers: Previous question papers are given for solving. Home assignments are given which help students in developing writing skills and diagrammatic representations. Students are encouraged to describe the take notes in their own words to enhance their understanding and comprehension in the classroom and also encourage independent thinking.

Mock Practical and Online Examinations are conducted to prepare students for practical and Viva examinations, department individually conducts Online Mock Viva/ Practical exams.

Google Classroom, Labs and Projects, Audio- Visual methodology, are some of the means used by departments in the online sessions to disseminate the notes and teaching materials.

File Description	Documents
Upload any additional information	View File
Link for additional information	nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to the traditional classroom teaching methods, all departments follow ICT enabled teaching. E-learning methodologies are actively promoted in the departments. Students and the teaching staff is encouraged to familiarise with the online mode of studies. Advanced concepts are communicated with visualisation technique in form on videos and virtual models.

Online resources such as YouTube lectures, videos, animation and demonstrations for the subjects based on practical knowledge like B.Sc Animation, Computer Science, Electronics etc. were regularly used to ensure proper understanding of concepts. Assignments, projects, practical slips were collected on Google Classrooms. Students were motivated to enroll themselves to online courses especially on SWAYAM portal and other available portals. The class tests and internal examinations were conducted on google forms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/file/d/1d5KtpgnUajN4GsN8nP6DxwZpvK76e1aV/view?usp=sharing

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

90

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

90

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

881.6

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Examination department conducts regular mettings under the guidance of college principal to discuss and plan the internal exam. The meeting discuss and plan the exam discipline and post covid precautions such as sanitization of benches and other covid - 19 related requirements. All the internal exams were conducted online. k Due to the Corona pandemic and subsequent lockdown.The students wrote the answers and upload the scanned copies on google classroom. In order to maintain transparency – Awareness about the assessment was created among the stakeholders through notices on social media messages. Exams were conducted by creating Class-wise groups for students. The internal and external examination system pattern was explained to students via messages and online mode. Students were given timely opportunities to discuss their difficulties and grievances.The students who were unable to appear for the examination due to on medical grounds or technical issues were given an opportunity to reappear for the exams.

For Robustness:

Assessment procedures and practices are made sure to be valid, fair, flexible, feasible, and equitable for all the students. The transparency and effectiveness of Examination is monitored by College Examination Committee throughout the year under the guidance of the principal

File Description	Documents
Any additional information	View File
Link for additional information	nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has an Examination Committee and College Examination Officer appointed as per the norms of SPPU and s/he deals with all the grievances related to the examination. The examination is conducted at two levels: internal examinations are in the form of unit tests, home assignments, projects etc. In addition to this, In the year 2020-21, all the examinations were conducted in online mode in the form of MCQs. The exam results were declared in time bound manner and Hence there were no complaints from the students. Generally, for any grievances related to marks, mark-sheets, names etc, the CEO collects the complaints from the students either through mail or the hard copy then these grievances are forwarded through college to the university. University attends to these grievances within 30 days and sends rectified mark sheets within 30 days.

Mechanism for redressing: In case of any grievances, students can lodge a complaint within the stipulated time frame from the declaration of results. All the grievances are resolved within given time. Any complaint regarding the internal examination, practical examination, viva voce is resolved by the head of the concerned department. Open hearing is given in the matters related with external examination.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[NIL](#)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The faculty and respective subject teachers conduct introductory lectures at the beginning of every term. In these lectures students are made aware of the course outcomes of respective subjects and the applications of the concepts and the course materials. Teachers are made aware of the outcomes by the head of the department.

The POs are designed for the new updated syllabus (2018-19 onwards)on the basis of attributes like:

Knowledge outcomes like disciplinary knowledge, practical application of the concepts.

Skill outcomes like computer skills, applied communication skills along with other subject related hard skills, soft skills, research related skills etc.

Generic abilities and competencies like critical thinking, problem solving ability, analytical reasoning, team work etc.

Attitude/Values outcomes like scientific reasoning, moral and ethical awareness, lifelong learning etc.

The learning outcomes of the course are mentioned in the UNIVERSITY prescribed syallabus for each subject. a sample PDF of First year BSc course updated in the academic year 2019-20 with the learning outcomes is attached in the additional information.

Mechanism of communication: POs, PSOs, COs are displayed for all stakeholders at following locations: The college website Under IQAC tab has PO, PSO, CO under which all the departments' outcomes have been given in detail.All the stakeholders can access the outcomes 24X7.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.kaanmssatanacollege.edu.in/2020/Program_outcomes_Cource_Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Students inculcation of knowledge like critical thinking, presentation, memory, application of knowledge etc are assessed by internal assessment like assignment, projects, class tests, internal selected by each faculty and department. Most of the Science, Commerce and Humanties subjects such as, management, Humanities like psychology and geography, science and computer science subjects have practicals. Students are assessed throughout the year through attendance and performance in the practical's. Mentors, class teachers and head of the departments monitored the students progress and performance throughout the year.

The university summative examination are conducted (theory and practicals) at the end of each semester. Students get their results which include all the internal and external marks. For queries and discrepancies regarding the exams and results students approach university through the college examination section and their queries are solved. Based on the student performance the attainment of Programme outcomes and course outcomes are evaluated by the coll_oge.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.kaanmssatanacollege.edu.in/2020/Program_outcomes_Cource_Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

700

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	[NIL](#)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.kaanmssatanacollege.edu.in/upload/sss/SSS_2020_21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.15

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has initiated several activities related to students social issues in regards to their histolic development. Students participated in important issues such as awereness of COVID -19,

campaignAIDS,Antiragging issues, voting rights, awareness about traffic rules, gender sensitization issues, survey on covid -19 issues in nearby area,

NCC unit of the college has organized blood donation camp in association with MVP's medical college and research institute, Nashik. In addition to this NCC unit took part in COVID -19 surveys, some of the NCC cadets worked as volunteerto help to the COVID-19 patients. NCC cadets participated in several vaccination programmes organized in association with local goverment hospital, satana. The NSS unit of the college celebrates Kargil vijay diwas every year.

NSS unit of the college has organized several activities such as blood donation camp, polio vaccination, the NSS camp visited 10 days camp at Arai villege , the students of NSS benefited from various lecturesorganized during the camp. NSS unit also participated in several serveys of covid-19.

Besides these overall activities, on the occasion world womens day the guest lecture was organized to guide the sstudents regarding overall issue related to women safety and career.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

900

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is situated on the area of 72843.41 Sq.Mtrs. There are three buildings viz. main buillding, material sience building and life science building. Aprt from this, there is very big ground of 400 meters track.

The main building is a two storeyed buildinghavingtwo general offices, Department of exam, Principal's cabin, two Computer labs, a language lab, a seminar hall,departments of Arts faculty, and classrooms.

The life science building is four storeyed building having laboratories viz.Microbiology, Chemistry, Zoology and Botany.

These labs are well equipped with necessary equipments and devices.

The material science building is two storeyed building having three laboratories viz. Chemistry, Physics and Electronics.

There is two stored building annexed two main building allotted to Library. At the second floor of library building, there arereading rooms separate for students and staff.

To suffice the need of classrooms for Arts, Commerce and Science, there are total 32 classrooms, 13 labs, two seminar halls, 17 classrooms with LCD projectors, 7 classrooms with wi-fi LAN etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has suffcient sports and physical futness centre well equiped with adequate facilities requied for sports, fitness and yoga activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[NIL](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

41.20

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS Software: AutoLib Library Management System**
- **Nature of automation: Partially**
- **Version: Upgraded version 2.4.5.0**
- **Year of automation: 2012**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/drive/my-drive

4.2.2 - The institution has subscription for the following e-resources e-journals e-	**A. Any 4 or more of the above**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.42

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

255

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Currently we are using BSNL's internet broadband facility of 100 MBPS and Reliance JIO wifi with 32 MBPS. In addition to wired

internet facility we also have 7 Wi-Fi hubs particularly in science department including Computer Science Laboratory and Office. Also we have provided Wi-Fi facility to student at both hostel as well as in campus. . The institute has a 24X7 WiFi facility in the college campus for the student and faculty members to avail internet connection at any place in the college, & hostel. The connectivity through a fully networked campus with state-of-the-art IT infrastructure, computing & communication resources, offers students the facilities of e-mail, net surfing, up/down loading of web based application, besides helping them in preparing projects & seminars.

Also we are using Sophos xg135 firewall to prevent illegal access of internet. It offers complete visibility on which applications are being accessed within the organization and by which user, irrespective of their ports and protocols. This stops sophisticated application-layer threats right at the network perimeter, ensuring Application Security.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.kaanmssatanacollege.edu.in/

4.3.2 - Number of Computers

161

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39.99

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1 Incharge of the civil section shall look after the maintenance of physical infrastructural facilities.

2. Maintenance of Classrooms, Furniture and Laboratories is with the respective department staff, attendants and supervised by the respective Head of the Department.

3. The library staff maintains the library and the housekeeping staff members maintain the cleanliness of the library.

4. Maintenance and Utilization of Seminar Halls Seminar halls cleanliness is taken care of by the housekeeping team.

5. Maintenance of Computer and Accessories

6. Computer maintenance and peripheral repairs, replacements are

either carried by technical support staff or Central IT department of organization.

7. The sports equipments, fitness equipments, ground and various courts in Campus are supervised and maintained by the Physical Director and by the sports committee

8. Cleaning of the campus areas is done with the help of the outsourced housekeeping team.

9. The campuses are equipped withsafe and adequate drinking water supply using water purifiers under Annual Maintenance Contractor.

Fire extinguishers are maintained by the respective departments with the support of the civil engineer. The college garden is maintained by the gardening contractor

10. The maintenance of equipment for water pumping plants, sewage, elevators are undertaken as per their preventive maintenance schedules and guidelines by the equipment supplier.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1428

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	*View File*
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	*View File*

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	*https://kaanmssatanacollege.edu.in/*
Any additional information	*View File*
Details of capability building and skills enhancement initiatives (Data Template)	*View File*

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1359`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1359`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

```
00
```

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

```
00
```

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College has formed a student council that consists of principal, senior faculty, administrative faculty and college toppers. Student council plays a key role in all the college activities. The representatives of the council actively participate in execution of the activities that are organized by the college. In the academic year, 2020-21- the college conducted all the activities in the online mode due to pandemic and lockdown of the institution. Still students played an active role in all the activities. Wherever possible students help was taken in planning, organization and conduction of activities. Some of the activities are during lockdown, student council coordinated effectively between teachers and students and helped in constant communication. Conduction of social extension activities conducted by social extension committee and by the departments. Students of fashion technology prepared masks for the college staff and also for the distribution in society. In other departments also students actively participated in the activities by making banners, sanitizers, masks, in donation of articles etc. Students participated in survey and analysis of questionnaire formed for villages under Unnat Bharat Abhiyan and worked under Satana and Deola region. In some of the activities like tree plantation, street play etc. students participated in small groups due to pandemic.

Although in the pandemic situation the students have participated in various activities and surveys of the covid-19. As well as most of the students of NSS and NCC worked as volunteer for vaccination program and other medical requirements.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the K.A.A.N.M. Sonawane Arts, Commerce and Science College has been registered under society act 1860. There are nine members in executive committee. The working area of the society is Maharashtra. Aims and objective of K.A.A.N.M. Sonawane college Alumni Association: Bringing the alumni of College under one roof and instilling harmony and friendship among them. Also, to make efforts to solve their problems and utilize their knowledge, time and experience for the betterment of the present students of the college. To help the present students by providing them guidance regarding occupation and employment. To make the students aware of various available opportunities. To arrange get together of the alumni and the teaching staff to bring out the fruitful discussions on art, culture and social issues. To make the study room, book bank, library etc. available to the

alumni. To give consolatory prizes to the students.

Health drives like Blood Donation, Eye Donation, Women Security, Diagnosis Campaigns, Anti addiction, Self-employment training workshops, etc. To arrange talks on AIDS eradication, to help and encourage the disaster hit people in all possible ways. To celebrate all types of social, cultural and National programs and festivals.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To bring our college on par with the best ones in the world by imparting quality education based on values.

Mission

- To educate youth, especially from rural part of India, in mind, body & spirit.
- To ensure the social, emotional, physical and intellectual development of each student.
- To provide world class education, research facility, caring and creative social environment.
- To introduce innovative techniques, varied instructional strategies and interdisciplinary communication.

To achieve the vision, college has a variety of courses that enable the students to choose the course of their choice. The course contents are being taught in an effective manner by the teachers to educate and train the students to achieve good grades and excel in their respective fields. The vision focuses on achieving excellence and promotion of morals and values for the well-being of the society. In order to achieve this vision , the management has designed the following mechanism:

The management of the college spells out the goals of the college in qualitative and quantified statements.

These goals are discussed in CDC and IQAC meetings by the management to have the right understanding of various aspects.

The Principal and heads of the departments are involved in the discussions for the development of short term and long term plans to ensure the attainment of goals.

A participative culture for the fulfillment of mission and vision is thus practiced

File Description	Documents
Paste link for additional information	https://kaanmssatanacollege.edu.in/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To develop leadership qualities among staff and students, the functioning of the college is decentralized. Faculty in-charges are appointed to coordinate the departmental activities. The heads of the departments act as leaders of their departments. For smooth functioning of the co-curricular and extracurricular activities, the college has formed various committees that are led by committee in-charges. The heads of the departments, appoint mentors to have a close vigilance on the students and for their personal care. The student council is the body formed of the

students excelling in academics, sports and activities conducted in the college to give them an opportunity to groom their leadership skills. The registrar is the head of the administrative section. The section in-charges assist him with the help of the administrative staff for the day to day functioning of the office. In order to develop the culture of participative management the Principal and top management conduct CDC and IQAC meeting twice a year. The Principal organizes meetings of the heads of the departments and head of the deparments organized departmental meetings to review the performance of the respective department, receives suggestions regarding regular functioning of the college, maintenance of disciplinary standards and its implementation. At each hierarchy, participation of faculty members is ensured by delegation of authorities to them

File Description	Documents
Paste link for additional information	https://kaanmssatanacollege.edu.in/college-committees/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The functional IQAC of the college prepared the perspective plan (short term and long term) of the college. This plan was prepared after discussion and deliberation with the stakeholders of the college backed effectively by the benevolent management. The plan was related to annual plans of quality initiatives in the college with the sole purpose of strengthening the varied sections of the college. Some of the aspects of the perspective plans: Horizontal and Vertical expansion of the college Participation in UGC and government sponsored programs. To participate and excel in the university level competitions Develop a healthy atmosphere where in the campus is free of problems like ragging, sexual harassment etc. Motivate the staff to use the ICT enabled tools, innovative methods of teaching in the college. Extend the collaboration with surrounding institutions and organizations. Increase participation in Online courses (MOOCs). Motivate the teachers to register and complete their research work related to M.Phil/Ph.D. Inculcate a research culture among students and staff. Increase in the curricular, co-curricular and extracurricular activities in the college. Motivate the students to participate in sports competitions at international and national level. At the end of

every year a review is taken about implementation of aspects of perspective plan.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	[https://www.kaanmssatanacollege.edu.in/old site/2020/Prespective_Plan.pdf](https://www.kaanmssatanacollege.edu.in/oldsite/2020/Prespective_Plan.pdf)
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by M.V.P. Samaj, Nashik and permanently affiliated to Savatirbai Phule Pune University, Pune. Administrative Setup: The organizational structure M.V.P. Samaj, Nashik consists of the Parent body of with governing body governed by the President, Sabhapati, Upsabhapati, Secretary, Joint Secretary and Trustees. At college level, the College Development Committee (CDC) is an apex body. At par, there is a functional Internal Quality Assurance committee (IQAC) with a coordinator who is responsible for all the quality ventures in the college. The Principal is assisted by the Heads of the departments and faculty members. For official matters, the office is divided into various sections like accounts section, students section, establishment section, the store section and the section of scholarship. The non-teaching staff head is the Registrar and he is assisted by the Office Superintendent, Senior and Junior Accountants, clerks and manual staff. The college has a house cleaning staff that looks after the cleanliness and decorum of the college. Library advisory committee, sports committees and other committees with in charge and members are formed for the varied activities all the year in the college. Grievance Redressal Mechanism has a Grievance Redressal Committee, Anti-Sexual Harassment Cell, Anti-ragging Committee, and Discipline Committee for proper redressal of the grievances of students and the faculty.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://kaanmssatanacollege.edu.in/internal-quality-assurance-cell-iqac/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution always takes up the responsibility of welfare of teaching and non-teaching staff. The details of the welfare schemes available for the teaching and non-teaching staff are given below:

1. Free Gymnasium

2. Free Vehicle Parking

3. Unlimited access to Books from the library

4. Co-operative Society Payments on the date of retirement of staff.

5. College Uniform to the non-teaching staff.

6. Scholarship to the wards on demand to the non-teaching staff.

7. Urgent loan facility to the members of the Co-Operative Society.(Sevak Society, College Teachers Society)

8. Free Medical Check-up by the Medical college run by parent institution.

9. A suitable group insurance scheme/ Mediclaim policy is being introduced for the benefit of both teaching and non-teaching staff members.

10. Group LIC scheme

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

54

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Based Assessment System is monitored by the IQAC where in teachers are promoted from one grade to another. Term end report of the staff is acknowledged by the principal of the college and is referred for the promotion college collects

feedbacks from all its stakeholders. The analysis of the feedback helps in taking necessary action and also in improvisation of the performance of the teachers. The performance appraisal system is channelized through confidential report. Every member of the Administrative staff has to fill form and hand it over to the HOD of the department . HOD adds his own observations and forwards it to the Principal for the final remark. After the Principal's remark it is advanced to the parent institution for further scrutiny and assessment. Action is taken accordingly. Thus the Institution has Performance Appraisal System for teaching and non-teaching staff which aids in improvisation of the standards of the faculty members.At departmental level, : IQAC conducts internal and external academic audit of the departments wherein the departmental activities are audited by external peers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit is carried out biannually. The institution has established a system to audit all the financial transactions by both internal auditors and auditors of external agency. The books of accounts and the supporting evidences are subjected to both internal and external audit. The internal audit practices to monitor financial management of the institution to ensure sound financial health of the institution. External audit carried out ensures total compliance with statutory requirements and obligations. The external audit is carried out biannually. The last external audit has been concluded up to 31st March, 2021 and the internal audit has been concluded up to 30th September, 2020. There have been no major objections surfacing out of both internal and external audit

External audit is conducted on half yearly basis by the Statutory Auditor. Every year regularly audit is done.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds

1. Government:

- **Salary and non-salary grants,**
- **Arrears announced by the government.**
- **Financial assistance received under SC/ST/OBC and EBC scholarships from government of India,**
- **other scholarships received under various heading.**

From UGC:

Financial assistance received from UGC for B. Voc. Courses

From SPPU :

NSS grants to conduct activities conducted throughout the year.

Equipment grant received for purchase of equipment.

Examination grants.

From stakeholders: Contribution by Parent Institute for infrastructural updation, scholarship for students, Salary for teaching and non-teaching staff etc.

From Other institutions: Administrative and remuneration received for conducting various examinations.

The parent institute has formed adequate policies to ensure efficient use of funds received from various sources.

- Compliance of timely internal and external financial audit
- Fees received from students are used for development of the college, non-grant faculty and staff salaries, and are properly audited.
- Library services and Sports services are strengthened through funds received from SPPU.
- Use of technology in teaching-learning process has been increased.
- Maintenance of academic and physical facilities are carried out regularly.

File Description	Documents
Paste link for additional information	https://www.kaanmssatanacollege.edu.in/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC as an advisory and evaluative body has played a pivotal role in enhancing the quality and in all strategic planning and its effective implementation. During the academic year, 2020-21 on account of lockdown of educational institution, IQAC changed the method of delivery of curricular, co-curricular and extracurricular activities. Some of the contributions were

- Improvement in teaching-learning process with focus on digital mode.
- Development of ICT tools and increase in its usage in daily teaching learning and administration.
- Introduction of new UG and PG programs in the college

- Organization of webinars on the subject of importance like environment, gender sensitization, innovation etc
- Establishment of functional collaborations with the institution and organizations in the college.
- Motivating the staff and students for conducting extension services especially during the pandemic period.
- Increased participation of the college in government and UGC sponsored programs like SWACHCHTA ACTION PLAN, GREEN ARMY etc.
- Collection of feedback from all the stakeholders on the curriculum.
- Conduction of Student Satisfaction survey.
- Setting and reviewing of departmental goals of the departments.
- Review of the working of college committees.

File Description	Documents
Paste link for additional information	https://kaanmssatanacollege.edu.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Since 3rd cycle of reaccreditation IQAC has complied with all the compliances given by Peer committee. It has institutionalized the quality culture in all its ventures. Due to qualitative changes in teaching-learning-evaluation processes and other efforts like improvement in placement of students, improvement in progression to higher education, updation of infrastructural facilities, facilities created for handicapped students etc, The college has been participating in government activities like UNNAT BHARAT ABHIYAAN where in extension services are being done in 2 villages in and around Satana. In 2021, despite the pandemic and consequent lockdown of the colleges, the college conducted various activities for the mentee colleges. A workshop on the new accreditation process and documentation was conducted in the month of September. A zoom meeting was conducted for the stakeholders of the mentee colleges. An online workshop on New Education Policy was conducted in collaboration with RUSA, Maharshtra. The college conducted a Faculty Development Program of 7 days wherein the colleges were trained by the criterion in-charges and doubt clearing sessions helped the mentee colleges to clear their doubts

File Description	Documents
Paste link for additional information	https://www.kaanmssatanacollege.edu.in/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://kaanmssatanacollege.edu.in/internal-quality-assurance-cell-iqac/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College takes measures to promote gender equity by organizing programs like orientation, seminars, guest lectures, workshops, elocutions competition and debates.

There is 24 hours security on the campus managed by duly appointed Executive Council of MVP Samaj, Nashik. The campus has CCTV cameras fixed at strategic locations. Safety Rules are displayed and Fire extinguishers are placed in all laboratories and

corridors.

Need based Counseling is undertaken by Teachers, Counseling Cell and Professional Counsellors. Few cases are referred to competent Psychiatrists and Psychologists.

The college has separate seating and relaxing areas for girls and boys throughout the campus.

The separate girls and boys common rooms have attached washrooms for the students.

A vending machine is installed in the Girl's Hostel.

Anti-sexual harassment and Internal complaint committee is in place to address issues, if any.

Adequate physical facilities are provided to staff members in the college

File Description	Documents
Annual gender sensitization action plan	http://www.kaanmssatanacollege.edu.in
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.kaanmssatanacollege.edu.in

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

a) Solid Waste Management: Colour coded (green, red, yellow, blue, black) dustbins and Sani bins are used for segregation of waste. Housekeeping staff has been trained to handle the waste. Organic waste is processed through Organic Waste Converter machine and used for composting, which is used as manure in the campus. Canteens use degradable and washable plates. Plastic Waste, Metal scrap and papers are recycled through recognized agencies.

b) Liquid Waste Management:

Micro scale techniques are implemented at PG and U.G. levels. Rotavapour is used for distillation and Recovery of Solvents. Use of Dilute solutions and double burette methods for titration ensures minimum consumption of chemicals. Routine Checking and Drainage pipelines is done regularly. Spent wash from labs is handled as per standard protocols.

c) E-waste management: E-waste is centrally collected and handed over to an agency, which is Maharashtra Pollution Control Board certified firm. Old batteries are replaced by buy back scheme with specific vendor.

d) Biomedical waste management The biomedical waste of the entire campus including sanitary pads is packed in black colored bags and is handed over to the Biomedical van of Satana Nagar Parishad. Incinerators are also placed in hostels to burn sanitary pads.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	File uploaded in above document
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution	B. Any 3 of the above

system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	*View File*
Any other relevant information	*View File*

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	*View File*
Any other relevant documents	*View File*

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	*View File*
Certification by the auditing agency	*View File*
Certificates of the awards received	*View File*
Any other relevant information	*View File*

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institute has adopted five villages Arai, Tal Baglan Dist. Nashik for socioeconomic development under "Unnat Bharat Abhiyan" (UBA).

The Institute established committee in the year 2018, for-

- social ,
- economic ,
- educational
- and Cultural development of village. Faculty members and students involved in social activities and are engaged in several community development activities.

RT-PCR Centre for the people to detect Covid-19 test in collaboration with Dr. Vasantrao Pawar Medical Institute, Hospital & Research Centre, Adgaon Nashik.

Dr. Ashutosh Yardi (Professor, Ayurved Seva sangh, Panchavati,

Nashik) delivered lecture on 'Improvement in immunity against COVID-19 by Ayurveda'.

Participants got clear idea about use of Ayurveda medicines which are easily available at home for improving immunity to fight Corona virus infection.

Shri. Sunil Saundankar (HOD Microbiology) delivered Lecture on Diet & Health to aware Students about balanced diet and exercise.

Students of UG and PG department of Microbiology prepared short videos on Covid 19- precautions, therapy and were published on various social media.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year various departments of the College undertake activities for inculcating the importance of Constitution in our life and tries to sensitize the students by inculcating the Constitutional values, fundamental rights, duties and responsibilities of students as a citizen of India. Also, to create awareness in youth about "Aatma Nirbhar Bharat" various programs are conducted. The activity like Inter Faculty Online Patriotic Solo Singing Competition gave the students an opportunity to express their patriotism. Such programs promote the highest levels of human aspiration and artistic integrity through the composition. Also, sessions on Right to freedom for Women, Women law Enforcement were organized. This helped the girl students to know about the various laws for women safety, security and empowerment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution every year celebrates national and International commemorative days by organizing competitions like Patriotic Singing,Essay Writing Tree planation, Slogan writing. Programs such as Zara Yaad Karo Kurbani are organized. Online Essay Competition on occasion of International Women's Day, Small talk on Women Environmentalist in the World. The objectives are to raise awareness of the Prime Minister's vision of building a strong and self-reliant India and reminder of the sacrifices of our valiant freedom fighters who stood up against the colonizers and even suffered harsh consequences. Various programs are

organized to raise awareness about the Environmentalism and Freedom of women, to inculcate National Integration and unity, to give an opportunity to the students to express themselves as a tribute to the Teachers, to promote national integrity and the spirit of fraternity. To create awareness about the status and dignity of women among the students their contribution in Environment Conservation one minute talk program was organized by the Environmental Science Department.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Online Teaching, Learning and Evaluation

Objective

Adoption of online platforms for Teaching, Learning and Evaluation in view of the COVID-19 pandemic.

The Context

Offline teaching was not possible due to restrictions during Covid-19 Pandemic. The college adopted online platform to achieve effective curriculum delivery. It was ensured that online system compensated for the offline system of teaching.

2. Title of the Practice: Online Support System for Students during Pandemic

Objective: To provide the students with information, support and guidance needed for successful completion of academic year.

The Practice: Following sessions were conducted to guide the students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional distinctivness

The College focuses towards the education and development of the socially and economically weaker sections of society surrounded by an underprivileged and middle class habitation.

The college follows first come first served admission policy. This policy ensures that the students residing in the vicinity of the college and the first generation learners are accommodated.

As many students come from vernacular medium, it becomes imperative to offer English language, personality development, confidence building activities and bridge courses to ensure their growth.

The college informs students about the availability of scholarship schemes. The teachers contribute to poor fund, which is utilized to sponsor the education of needy and deserving students. The management also sponsors the fees of needy students. The college runs earn and learn schemes, to accommodate the large number of students that apply for the same. Socio cultural challenges like early marriage and post marriage opposition to further studies are addressed.

The college campus is secure Wi-Fi enabled. The college has adopted technology based methods of teaching and learning and efforts are taken to provide the students with latest information technology faculties. The management is proactively involved in this endeavor.

29-03-2023 11:15:05

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

Future Plans 2021-22

1. College plans to organize various National, International webinars on varied subjects to help the students and teachers to adjust to the new and changing situations and also to keep them updated.

2. To motivate the teachers to engage in active research and to have publication in Scopus / web of science indexed journals or in UGC care listed journal.

3. To move forward with more research activities the institution is aiming on applying more Government and nongovernment grants and planning to have international collaboration for research and consultancy activities especially on the environmental and eco-system.

4. Motivate staff members to undertake major /minor research projects.

5. Conduction of faculty development cum training programs in the college for teaching and administrative staff.

6. Increase in online teaching and activities to keep the students engaged in the academics and co-curricular activities even in new normal conditions.

7. The college has planned to apply for research Centre in the subjects of Zoology and Chemistry.

8. The institution is aiming for more industry linked employability program. The program(s) are tied up with value added short term courses which enables the students in participative and experiential learning.

9. To promote online classroom teaching and to prepare subject-wise links for the same

10. To make provisions for online admission for all courses which also include collection of fees through Bank.

11. On Covid 19 pandemic situation college has planned to organize Covid Awareness program like Guest lectures, Cleanness Drive, Tree plantation Drive etc. through NSS and NCC departments.